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|  **PARISH COUNCIL OF** **SUNDRIDGE WITH IDE HILL** | **Telephone: 07495 962372****email: clerk@sundridgewithidehill-pc.gov.uk** |

**To: The Members of the Parish Council of Sundridge with Ide Hill** I hereby summon you to attend a Meeting of the Parish Council to be held at **Sundridge Village Hall** commencing at **7.45 p.m. on Monday 17 May 2021** to transact the undermentioned business.

Clerk 12 May 2021

**Under the new guidance from NALC members of the public are not able to attend the face to face meetings of the Parish Council until 21 June 2021 (providing the restrictions lift as planned).**

**You are welcome to join the meeting via zoom and the link for the meeting is below. You may also make representation via email to the Clerk prior to the meeting.**

**Topic: SWIH Full Council Meeting**

**Time: May 17, 2021 07:45 PM London**

**Join Zoom Meeting**

**https://us02web.zoom.us/j/81379585814**

Meeting ID: 813 7958 5814

One tap mobile

+442080806592,,81379585814# United Kingdom

+443300885830,,81379585814# United Kingdom

Dial by your location

 +44 208 080 6592 United Kingdom

 +44 330 088 5830 United Kingdom

 +44 131 460 1196 United Kingdom

 +44 203 481 5237 United Kingdom

 +44 203 481 5240 United Kingdom

 +44 203 901 7895 United Kingdom

 +44 208 080 6591 United Kingdom

Meeting ID: 813 7958 5814

Find your local number: https://us02web.zoom.us/u/kd898AeoRc

1. Residents are welcome to submit any comments by email or text or call the Clerk. These must be received by 5pm on Monday 17 May 2021.
2. Please refer to the SWIH Remote Meeting Guidelines available on the website, the Facebook page or from the Clerk for further details on how to use Zoom and the procedure for attending Parish Council meetings remotely.

Amanda Barlow

Clerk to Sundridge with Ide Hill Parish Council
Tel: 07495 962372
www.sundridgewithidehill-pc.gov.uk

**AGENDA**

**Annual General Meeting**

1. Annual General Meeting

1.1 To elect a Chair.

1.2 To elect a Vice-Chair.

1.3 To elect Committee Members.

1.4 To elect Committees Chairs

1.5 Appointment of Members to Working Parties/Areas of Responsibility

1.6 Appointment of Representatives of the Parish Council on Outside Bodies

1.7 To agree the Terms of Reference for the Committees and Working Parties

 1.7.1 Finance & Personnel Committee

 1.7.2 Amenities Committee

 1.7.3 Planning Committee

 1.7.4 Ide Hill Public Conveniences Working Party

 1.7.5 Communications Working Party

**Signed Declarations of Acceptance of Office** from the Chair and Vice Chair will be given to the Clerk.

**Full Council Meeting**

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.
3. Report from County Councillor
4. Report from District Councillor
5. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
6. To approve as a correct record the **Minutes** of the Parish Council meetings held on 26 April 2021
7. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
8. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
9. **Finance items for noting and decision**

10.1 To agree the 2020/21 final budget

10.2 To agree the earmarked reserves movements from 2020/21

10.3 To note the 2021/22 budget

10.4 To note the bank statement

10.5 To approve the items payable and paid

1. **Items for decision and allocation of resources if necessary.**

11.1 To discuss and agree the next actions with regard to Sundridge recreation ground

 11.1.1 Hirers

 11.1.2 Tender Document

 11.1.3 Sundridge & Brasted Primary School

11.2 To discuss and agree the next actions with regard to awarding a grant for the grass cutting at the church yards.

11.3 To discuss and agree the next actions with regard to Goathurst Common

11.4 To discuss and agree the next actions with regard to anti-social behaviour in Sundridge

11.5 To discuss and agree the next actions with regard to a memorial bench

11.6 To adopt minutes of the Planning Committee Meeting minutes of 12 May 2021 and discuss Parish Council’s actions with regard Covers Farm

**12.0 Items for discussion, agreeing and noting**

**12.1 Amenities Committee**

12.1.1 To note the minutes of the meeting held on 12 May 2021

**12.1 Reports from Working Parties**

12.1.1 Stubbs Wood Working Party

12.1.1.1 Resident/tree shading

12.1.2 Sundridge and Brasted Social Club Working Party

12.1.3 Ide Hill Public Conveniences

**12.2 Correspondence**

12.2.1 To note general correspondence.

12.2.2 Kent Police Newsletter

**12.3 Meeting Dates for 2021/22**

**13. Urgent Business** that occurs and requires attention before the next meeting may be reported at the

Chairman’s discretion.

**14. Date of next meeting** **Monday 21 June 2021 at 7pm at Ide Hill Village Hall**