|  |  |
| --- | --- |
|  **PARISH COUNCIL OF** **SUNDRIDGE WITH IDE HILL** | **Telephone: 07495 962372****email: clerk@sundridgewithidehill-pc.gov.uk** |

**To: The Members of the Parish Council of Sundridge with Ide Hill** I hereby summon you to attend a Meeting of the Parish Council to be held remotely commencing at **7.00 p.m. on Monday 15 February 2021** to transact the undermentioned business.

Clerk 10 February 2021

1. Residents are welcome to submit any comments by email or text or call the Clerk. These must be received by 5pm on Monday 15 February 2021.
2. Please refer to the SWIH Remote Meeting Guidelines available on the website, the Facebook page or from the Clerk for further details on how to use Zoom and the procedure for attending Parish Council meetings remotely.

Amanda Barlow

Clerk to Sundridge with Ide Hill Parish Council
Tel: 07495 962372
www.sundridgewithidehill-pc.gov.uk

**Topic: SWIH Full Council Meeting**

Time: Feb 15, 2021 07:00 PM London

Join Zoom Meeting

https://us02web.zoom.us/j/85764219605

Meeting ID: 857 6421 9605

One tap mobile

+441314601196,,85764219605# United Kingdom

+442030512874,,85764219605# United Kingdom

Dial by your location

 +44 131 460 1196 United Kingdom

 +44 203 051 2874 United Kingdom

 +44 203 481 5237 United Kingdom

 +44 203 481 5240 United Kingdom

 +44 203 901 7895 United Kingdom

Meeting ID: 857 6421 9605

Find your local number: https://us02web.zoom.us/u/krqSmuI7Q

**AGENDA**

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.
3. To approve as a correct record the **Minutes** of the Parish Council meetings held on 18 January 2021
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
5. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
7. **To elect a Vice Chair of the Parish Council, a Chair of the Amenities Committee and agree the Committee Structure and delegation of responsibilities**
8. **Finance items for noting and decision**

8.1 To note the budget for 2020/21

8.2 To note the bank statement

8.3 To approve the items payable and paid

8.4 To appoint an internal auditor

1. **Items for decision and allocation of resources if necessary.**

9.1 To discuss and agree next actions with regard to accessibility and the website

9.2 To agree the membership of the Sundridge & Brasted Club Social Club Working Party and next actions

9.3 To discuss and agree next actions with regard to the Transparency Act 2015

9.4 To discuss and agree the licenses for the hiring of Parish assets

9.5 To discuss and agree the next actions with regard to the Ide Hill public conveniences

9.6 To discuss and agree the next actions with regard to Sundridge recreation ground

9.7 To agree, if appropriate, the Parish Council becoming members of Gatwick Area Conservation Campaign (GACC)

9.8 To adopt minutes of the Planning Committee Meeting minutes of 1 February (not yet approved) 2021

9.9 To agree a response to the Planning Application KCC/SE/0495/2018, Covers Quarry, Westerham

**10.0 Items for noting**

**10.1 Amenities Committee**

10.1.1 To note the minutes of the Amenities Committee meeting on 1 February 2021

10.1.2 To note the Annual Inspection Reports

10.1.3 Risk Assessments

**10.2 Correspondence**

10.2.1 To note general correspondence.

10.2.2 Official complaint

10.2.3 Mr & Mrs Paton

10.2.4 Census Day – 21 March 2021

10.2.5 Vision Zero: The Road Safety Strategy for Kent 2020 – 2026

10.2.6 Post Office Limited – Sundridge – TN14 6ET

**10.3 Operation London Bridge**

**10.4 Meeting Dates**

10.4.1 To note the dates of meetings for 2020/21 and 2021/22

**11. Urgent Business** that occurs and requires attention before the next meeting may be reported at the

Chairman’s discretion.

**12. Date of next meeting** **Monday 15 March 2021 (via zoom)**